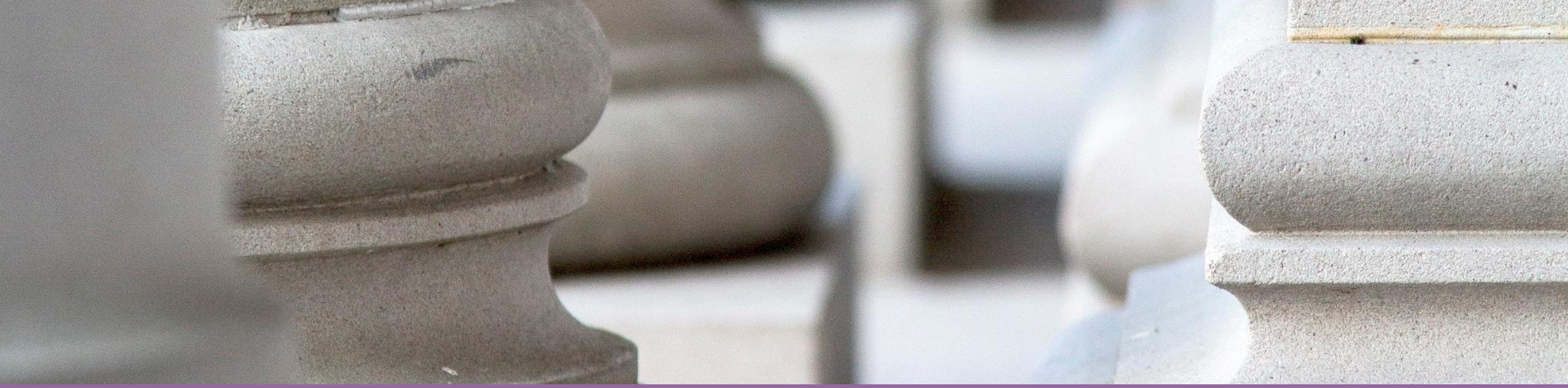


WASHINGTON COURTS
ADMINISTRATIVE OFFICE OF THE COURTS

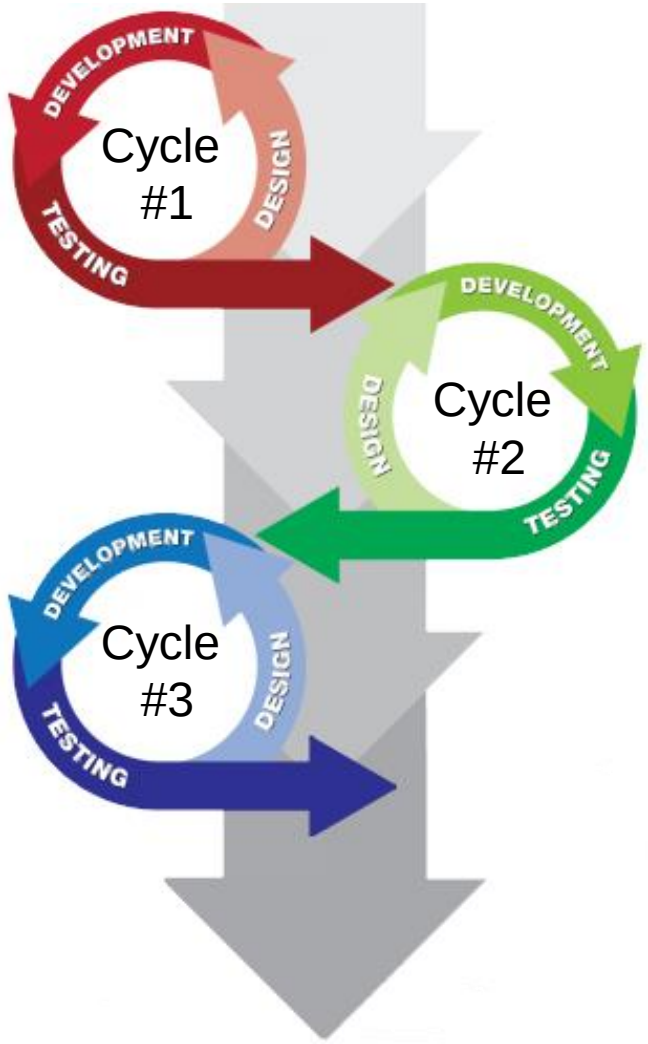
Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

GARRET TANNER, PROJECT MANAGER
August 23, 2024

Project Scope

- Three Components
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision

Updated Project Approach



Priority 1: Onboard as many courts as possible

Priority 2: Extend implementation to include

- A District Court (civil case types)
- A formal Probation Department

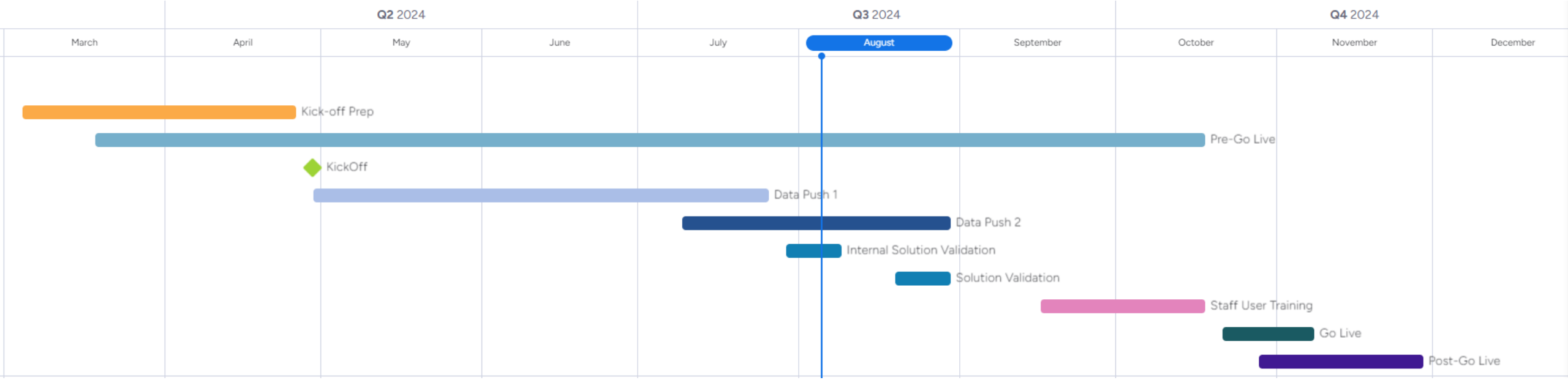
Priority 3: Plan for future deployment of

- Enterprise Justice 2024
- GR 15 functionality

Cycle #1: Early Adopter

- Asotin District Court
- Cheney Municipal Court
- Colfax Municipal Court
- Columbia District Court
- Franklin District Court
- Garfield District Court
- ~~Grays Harbor District Court (2 Locations)~~
- Whitman District Court (2 Locations)

Cycle #1: Early Adopter



Project Outreach

Statewide Outreach Sessions

- ✓March 26, Spokane
- ✓March 28, Walla Walla
- ✓May 7, Chelan
- ✓May 14, Marysville
- ✓May 16, Tukwila
- ✓August 7, Olympia
- November 13, Vancouver
- November 20, Yakima

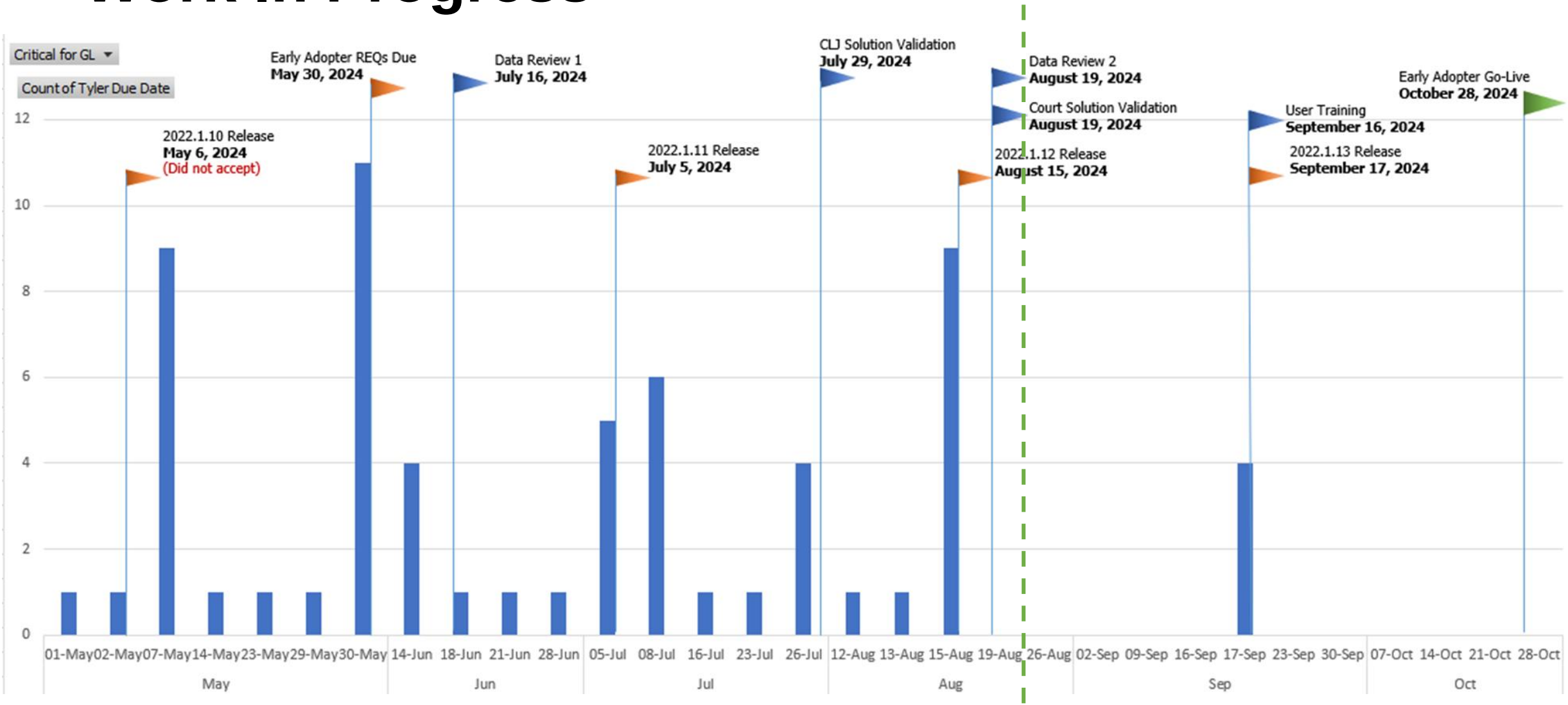
Online System Demonstrations

- ✓April 24
- ✓April 25
- ✓May 7
- ✓May 14
- ✓May 16
- ✓July 17
- ✓July 18

Work in Progress

- Tacoma Municipal Support (ongoing)
- Fircrest-Ruston Support (ongoing)
- Early Adopter Implementation
  - Super User Training June 2024 - Complete
  - Data Load 1 July 2024 - Complete
  - Data Load 2 August 2024 - Complete
  - User Training September 2024
- Enhancements & Bug Fixes
  - Enhancements delivered May 30, June 28, June 30, and July 31
  - Fixes continuously delivered through August 15
  - Final set of fixes expected September 17

Work In Progress



Project Issues – August 2024

Active Issues	
Issue	Mitigation
~~**Pilot Go-Live** – Delaying Pilot Go-Live will impact future Phases.~~	**(August 6, 2024) Delaying pilot forced CLJ-CMS to reconsider the rollout strategy. A new draft rollout strategy is being considered.**
Local Rule – In order for eFiling to be mandatory, courts need to enact the rule or make eFiling mandatory.	(April 5, 2022) DMCJA is championing a Statewide rule for mandatory eFiling. Courts will need to enact a local rule in the meantime.

Project Issues – August 2024

Active Issues	
Issue	Mitigation
Staffing / Hiring – CLJ-CMS has been unable to fill several key positions. As of December 2023, CLJ-CMS has 9 project positions open. If these positions are not filled there may be impacts to the schedule.	**(July 26, 2024) There are currently 7 vacant CLJ-CMS positions.**
~~**Enterprise Supervision for MPA** – MPA has requested that AOC make Enterprise Supervision available to probation departments independently and ahead of their court's implementation of Enterprise Justice.~~	**(July 31, 2024)** Pierce County, Skagit, Lynnwood, and Klickitat probation offices will be implementing Enterprise Supervision in 2024. **An ITG will be required if MPA wants to pursue their request further.**

Project Issues – August 2024

Active Issues	
Issue	Mitigation
WSP Law Table Updates – WSP needs to update their law tables to accept two versions (one for JIS Courts and one for Enterprise Justice Courts).	**(August 15, 2024) Bugs found in June's delivery of "SECTOR Plan B" delivery were fixed in August. Testing is underway.**
~~**Third Party Integrations** – Some courts have local systems that they would like integrated with Enterprise Justice.~~	**(July 31, 2024) AOC's Enterprise Integration Platform Project is underway.**
~~**Enterprise Justice version to be used (Phase 1)** – In November 2021, Tyler determined that Enterprise Justice 2019 would not be compatible with some of the mandatory requirements.~~	**(July 17, 2024) Enterprise Justice version 2022 will be used for the Early Adopter event in Fall 2024.**

Project Risks – August 2024

Total Project Risks			
Low Probability	Moderate Probability	High Probability	Closed
1	3	1	20

High Risk Status		
Risk	Probability / Impact	Mitigation
~~**Equipment Funding** – Additional funds may be needed to assist some courts with the local equipment purchases.~~	Moderate / Moderate	**(July 31, 2024) CLJ-CMS does not require special or dedicated equipment. Local courts that want to upgrade or update their equipment will need to do so using local funds.**

Project Risks – August 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Court Learning Curve – It is expected that some users will experience short-term reduced efficiencies when compared against more established legacy systems.	Moderate / Moderate	**(July 26, 2024) Super User Training was more robust for Early Adopter courts. Super Users are better suited to supporting their staff during User Training and during Go-Live. User Training will be scenario based to expose court staff to more realistic scenarios.**

Project Risks – August 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Performance Issues – System performance must meet user expectations. The legacy systems are well established and very fast and the new systems must be performant.	Moderate / Moderate	**(August 5, 2024) 294 issues & enhancements have been delivered from the vendor since the Tacoma Municipal Court Go-Live in October 2023. System performance will continue to be monitored closely.**
OCourt Pilot Integration – AOC's Enterprise Integration Platform project is underway. It is possible that the OCourt pilot integration will not fulfill requirements or expectations. This puts current OCourt dependent courts at risk.	Low / High	**(June 26, 2024) There are no indications at this point that OCourt will not be able to deliver on their part of the integration.**

Project Risks – August 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Justice Upgrade – CLJ-CMS will need to plan to take a system upgrade some time in 2024.	High / High	**July 31, 2024 – Early Adopter courts will go live on Enterprise Justice version 2023. GR15 requires version 2024. Timing of effort for the version 2024 upgrade are not yet known.**

Next Steps

Milestone	Date
Early Adopter User Training	September 2024
Early Adopter Go-Live	October 2024
Phase 2 Kick-Off	TBD

Independent Quality Assurance Update

ALLEN MILLS, BLUECRANE, INC.