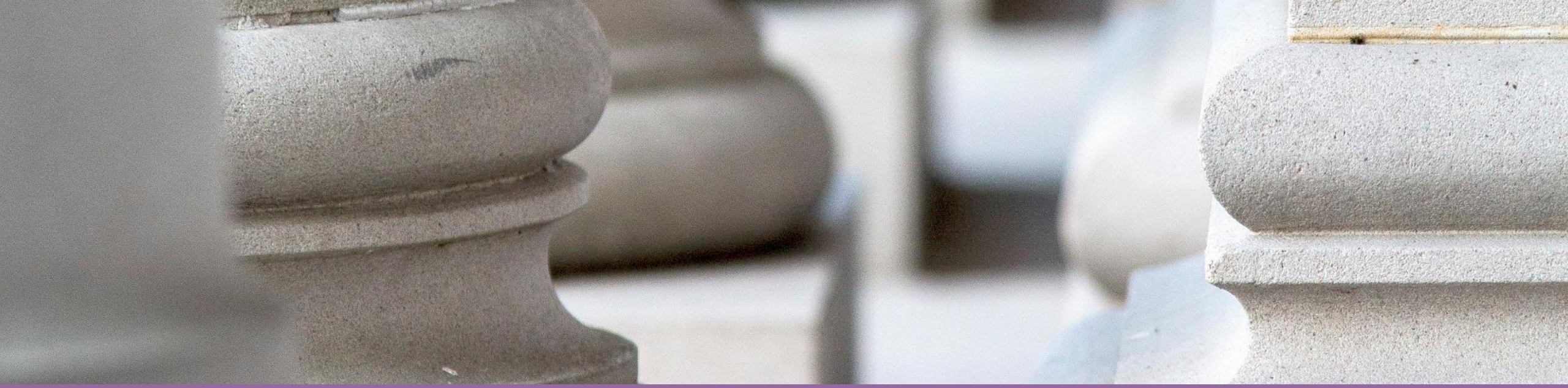

WASHINGTON COURTS
ADMINISTRATIVE OFFICE OF THE COURTS

Proposed Judicial Information System Committee Rules (JISCR) Revisions – Part 2

C. KEVIN AMMONS, ISD ASSOCIATE DIRECTOR
August 23, 2024

JISCRs Agenda

- JISCR 6 – Reports
- JISCR 7 – Codes and Case Numbers
- JISCR 14 – Control of Data Processing Equipment
- JISCR 16 – Record and Dissemination Data Processing
- JISCR 17 – Effective Date
- JISCR 18 – Adding Records to the Judicial Information System

JISCR 6 Summary of Proposed Revisions

- Last updated on May 15, 1976
- Updated responsibility for furnishing the reports to the agency rather that the State Court Administrator
- Updated language to replace “computerized” with “electronic” for consistency across rules

JISCR 6 – REPORTS

The ~~Administrator for~~ Administrative Office of the Courts shall furnish to the courts and clerks of the state standard report formats as recommended and approved by the Judicial Information System Committee. Records and reports either in ~~computerized~~ electronic or manual formats shall be in accordance with the standard court data elements established by the Judicial Information System Committee and consistent with the definitions contained therein.

JISCR 7 Summary of Proposed Revisions

- Last updated on May 15, 1976
- Eliminated “Case Numbering Systems” as AOC does not establish case numbering systems for all court levels or for all court case management systems

JISCR 7 – CODES ~~AND CASE NUMBERS~~

The Administrator for the Courts shall establish, with the approval of the Judicial Information System Committee, a uniform set of codes ~~and case numbering systems~~ for criminal charges, civil actions, juvenile referrals, attorney identification, and standard disposition identification codes.

JISCR 14 Summary of Proposed Revisions

- Last updated on May 15, 1976
- Updated to focus on control of computer equipment utilized for data entry
- Corrected grammar

JISCR 14 – CONTROL OF COURT DATA ENTRY ~~PROCESSING EQUIPMENT~~

Entry of court ~~D~~data ~~processing for courts~~ shall be ~~processed~~ accomplished on computer equipment managed and controlled by the courts. In exceptional instances where extreme care has been taken to ~~insure~~ ensure the integrity of the internal function of the courts, explicit approval may be obtained from the Supreme Court upon the recommendation of the Administrator for the Courts and the Judicial Information System Committee to utilize ~~facilities~~ computer equipment not totally managed and controlled by the courts.

JISCR 16 Summary of Proposed Revisions

- Last updated on January 3, 2006
- Revised to clarify that the rule is not talking about judicial decisions/opinions broadly, but rather actions taken by the Supreme Court and JISC regarding the Judicial Information System

JISCR 16 – RECORDING AND DISSEMINATION OF JUDICIAL INFORMATION SYSTEM POLICY ~~DATA PROCESSING~~

The Administrative Office of the Courts shall be responsible for the recording and dissemination of ~~decisions concerning~~ the policies and guidance of the Supreme Court and the Judicial Information System Committee ~~in~~ relating to the ~~area of~~ management, operation, and use of the Judicial Information System~~, except for such policies as relate to the preparation of appellate court opinions and their publication in the official law reports which are the responsibility of the Washington Court Reports Commission~~.

JISCR 17 Summary of Proposed Revisions

- Last updated on January 3, 2006
- Added language about effective dates of rules adopted or amended since 1976

JISCR 17 – EFFECTIVE DATE

These rules, with the exception of rule 2, shall take effect on May 15, 1976. Rule 2 shall take effect on July 1, 1976, and until such time, the Superior Courts Management Information System (SCOMIS) Committee formed on February 21, 1974, shall continue to function as directed by this court. All other rules that are adopted or amended shall take effect in accordance with Supreme Court rule making authority.

JISCR 18 Summary of Proposed Revisions

- Last updated on July 22, 2001
- Updated compound word to contemporary form

JISCR 18 – ADDING RECORDS TO THE JUDICIAL INFORMATION SYSTEM

In all courts adding records to the Judicial Information System, for all persons on whom a juvenile or adult criminal offense, infraction, or a juvenile non-offender case is filed, a record will be created in the person ~~data base~~database according to rules and procedures adopted by the Judicial Information System Committee. Provided, truancy records associated with a juvenile who has no other case history, and records of a juvenile's parents who have no other case history, shall be removed from the Judicial Information System when the juvenile is no longer subject to the compulsory attendance laws under Chapter 28A.225 RCW.

Decision Point